

Broxburn Community Council Minutes of Meeting held on Monday 30th August 2010

Present:

West Lothian Council	:	Cllr. E Glass, Cllr A Davidson
Broxburn Community Council	:	D Knox, T Roy, J McLaren, J Anderson, E Bradley
Ecclesmachan & Three Mile Town CC	:	G Allen
Lothian & Borders Police Community Constable	:	A Kidd
Others	:	B Smerecki, M Beaton

Community Council Constitution

Draft Community Council Constitution signed and forwarded to West Lothian Council

Minutes of previous meeting

Minutes proposed by Jack McLaren, Seconded by Dorothy Knox

Agreed amendments to previous meeting

1. Bank signatories agreed at previous meeting Treasurer and Chair.
2. Authorised signatory addition Vice Chair

New Members

Applications to join Broxburn Community Council received from

- Robert Morrison Russell McLean Bogda Smerecki

Applications to be forwarded to Lorraine McGrorty (Community Council Liaison Officer)

Action EB

Clarification required on procedure for co-option of new members

Action EB (see below)

Note : Number of new co-opted members can not exceed 1/3rd of current elected community council members

Consideration and approval of nominations / arrangement for election if required

At next meeting (September 27th) consider each nomination separately in the order in which they were received. The community council does not have to co-opt all three members, but can choose to co-opt 1,2,3 or none. The co-options must be supported by 2/3rds of the members present and voting.

Once the outcome of the co-options are known if they do not exceed a third of the elected members no interim election is needed. However, if all three are agreed to be co-opted then the number of co-opted members will exceed a third of elected members (**currently 5**) an interim election will be needed. In this case, the co-opted members will **not** actually be co-opted - they will have to stand in an interim election

Election process ,if required, will be open to the public (not just the three co-opts)

Increase Numbers of Community Council

There is provision to have the community council numbers increased to 12 (*subject to report from Community Council Liaison Officer and approval at Council Executive*) at which stage nominations will be invited to the **7** vacancies. If the number of nominations is less than the number of vacancies then no election is needed, and those nominated will join the CC as elected members.

If valid nominations do exceed the number of vacancies an election will be required

Next Council Executive meeting takes place on 28th September (therefore we would not be able to implement the process – co-opting all three nominees -until our October meeting).

To assist with timing Lorraine McGrorty shall make a request to Cllr Johnstone under **SO 31** provision to request that this be considered outside of the scheduled Council Executive meetings.

If this is successful it would allow the voting and co-opting of all three nominees to be complete at Broxburn Community Council meeting on 27th September.

Treasurers Report

- Treasurer reported that the bank account from previous community council has been located and the authorized signatories has now been increased to three

- **Insurance** – confirmed that insurance cover in place for community council meetings

Police Report

- Community Police Officer Andrew Kidd (attending on behalf of Community Police officer David Arnott) outlined contribution that Community Constable shall be able to make at future meetings.
- Andrew provided a copy of the report format currently used for Uphall Community Council meetings and proposed that this format also be used for Broxburn meetings **(Accepted by meeting)**
- **Police Surgery Vehicle** –mobile surgery vehicle will be brought (when available) to East Main Street (coinciding with monthly meetings) . This will provide the wider community with a ‘scheduled’ opportunity to meet the local Community Officer and will also provide (where appropriate) the opportunity to immediately feed issues directly into the concurrent community council meeting
- **Point of contact** – whilst any member of the community council is free to contact Community Constable it has been agreed that the point of contact, on behalf of the community council, shall be BCC Secretary

Broxburn Community Council Web Site

- Gordon Allen explained options for a cost effective and reliable web site
- £9.00 year one (£19.80 per year for subsequent year)
- Domain names available include www.broxburncommunitycouncil.org.uk and www.broxburncc.org.uk
- Gordon has offered to assist with creating a ‘landing page’ on behalf of the community council (future development of the web site to be discussed at subsequent meetings)

Action TR / GA

Contacts ASBO / WL association of Councils Behaviour

- Contact to be made with Debbie Halloran / John Richardson

Action DK

Tesco Planning Application

- Tesco Public Exhibition at Strathbrock Partnership on 14/15th September
- Meeting with office bearers BUTA
- Request Tesco to attend September Community Council Meeting **Action EB**
 - Reply received still awaiting confirmation of attendance
- Cllr Alex Davidson noted that the applicants advertisement of the Public Exhibition has been low key and agreed to contact Tesco via WLC planning department to instruct Tesco to communicate more widely with the community **Action AD**

Sainsbury Planning Application

- Sainsbury to be invited to attend future meeting – date TBA

Action BCC/EB

William Tracey Group – Broxburn Recycling Facility

- Wm Tracey Group confirmed to present 7:15 pm 27th September

Flood Prevention

- Graham Hedger to be invited to attend future meeting dat – TBA

Action BCC/EB

HGV Vehicles on main street

- Mail to suppliers to request that vehicles avoid East Main Street unless for access

Action BCC

Cycling and Mobility Scooters on pavement

- Mail to community police officer for clarification

Action EB

Drinking in Public

- Argyll Court has seen persistent day time drinking in this area
- associated problems such as alley ways used as public toilets
- Cllr Ellen Glass shall raise this issue at appropriate council meeting
- Mail to be sent to Community Police Officer **Action EB**
- Provision of sign and leaflets explaining the law to be investigated
- Signs and leaflets to be displayed in affected areas and at the point of sale **Action BCC**

Questions from floor No questions

Next Meeting

Broxburn 'Old Town' Centre Hall

East Main Street

27th September 7pm